



Drug Programs for the Oil & Gas Industry

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Shipping Policy for Pipeline Testing Consortium, Inc.

As part of the services that are provided by Pipeline Testing Consortium, Inc. (PTC), drug and alcohol testing kits and materials are supplied to our client's offices via FedEx. Testing kits consist of a Custody and Control Form, specimen bottles, return envelope, instructions, and FedEx supplies including a cardboard shipping box. Testing forms can be ordered as an optional alternative to the complete testing kit. All testing materials and kits are provided at no charge with clients only paying for shipping and handling.

Other instances that may result in additional shipping and handling fees include, but are not limited to:

- Packages refused delivery by recipient or packages sent back to PTC.
- Incorrect address information corrected by FedEx or PTC.
- Customs Tax Charges assessed on international shipments.

These charges will be included in your billing invoice. Some charges may be delayed based upon FedEx billing cycles.